

**Lake Land College
Board of Trustees
District No. 517**



Regular Board Meeting No. 638
Board and Administration Center, Room 011, Mattoon, IL
February 10, 2020

Minutes

Call to Order.

Chair Reynolds called the February 10, 2020, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of the Board & Administration Center, Mattoon.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Doris Reynolds, Chair; Mr. Dave Storm; Mr. Mike Sullivan, Vice-Chair; Ms. Denise Walk, Mr. Tom Wright and Ms. Shelbie Kile, Student Trustee.

Trustees Absent: None.

Others Present: Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Ms. Beth Gerl, Vice President for Student Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Dr. Jim Hull, Vice President for Workforce Solutions and Community Education; Mr. Greg Nuxoll, Vice President for Business Services; and members of the staff, community and media.

Approval of Consent Items.

Trustee Storm moved and Trustee Sullivan seconded to approve the following consent items:

1. Approval of Minutes of January 13, 2020, Regular Meeting.
2. Approval of Minutes of January 13, 2020, Closed Session.
3. Approval of Agenda of February 10, 2020, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	1,181,409.21
Building Fund	\$	71,015.68
Site & Construction Fund	\$	365,869.53
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	50,060.95
Restricted Purposes Fund	\$	139,670.91
Working Cash Fund	\$	-
Audit Fund	\$	-
Liability Insurance Fund	\$	21,132.00
Student Accts Receivables	\$	8,129.19
Total	\$	1,837,287.47

For a summary of trustee travel reimbursement and details of bills refer to:
http://www.lakeland.cc.il.us/col/board_minutes/download.cfm

5. Destruction of Tape Recording of August 9, 2018, Resource and Development Committee Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Hearing of Citizens, Faculty, and Staff.

During the public comment period, Mr. Paul LeBeau of Watson, Illinois, expressed concern regarding the quality of the work performed on January 30-31, 2020, for the concrete construction component of the Foundation and Alumni Center project.

There were no additional public comments.

Committee Reports.

ICCTA/Legislative.

Trustee Sullivan said that the state ICCTA representatives were currently attending the national legislative summit in Washington D.C. to meet with various federal legislators and discuss issues pertinent to higher education. He also invited all trustees to attend an

upcoming ICCTA East Central Region meeting to be held at Lake Land College on February 20, 2020, with a focus on mental health issues on college campuses.

Resource & Development.

Trustee Sullivan, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

Finance.

Trustee Storm, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

Buildings & Site.

Trustee Cadwell, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

Foundation.

Chair Reynolds provided an update on upcoming Foundation events, construction underway for the Foundation and Alumni Center project, a new administrative process for awarding Foundation scholarships, and the upcoming spring appeal.

Student Report.

Student Trustee Kile provided an update on the Navigator News, student activities and athletics, SGA and the upcoming Ag. Banquet.

President's Report.

Dr. Bullock said:

- For Fiscal Year (FY) 2020, a total of \$1,577,297 has been received for services provided through September for the Illinois Department of Corrections contract. A total of \$2,017,964 for services billed through December remains outstanding.
- For FY 2020, a total of \$112,521 has been received for services provided through September from the Illinois Department of Juvenile Justice contract. A total of \$157,092 for services billed through January remains outstanding.
- The State of Illinois issued payments of \$922,299 for FY 2020 credit hour reimbursement, and has not issued any equalization payments for FY 2020 since our January meeting. A total of \$2,221,751 in credit hour reimbursement and \$2,862,442 in equalization remains outstanding.

Business Items.

Non-action Items.

Faculty Focus on Advancing Student Success.

Dr. David Turnbull, Biological Science Instructor, and Ms. Tara Blaser, Philosophy/English Instructor, jointly presented to the Board on their work with student accessibility. They highlighted the difference between accessibility, which is proactive, and accommodations, which is reactive. Trustees viewed a short video produced by Dr. Turnbull and Ms. Blaser on this topic.

Spring 2020 Tenth Day Enrollment Summary.

Ms. Beth Gerl, Vice President for Student Services, highlighted data from the Spring 2020 Tenth Day Enrollment Summary. She also provided an update on the success of two recently Board-approved pilot programs, the Micro-Grant Enrollment Incentive and the Community Outreach Office Special Tuition Waivers.

Fall 2019 End of Term Enrollment Summary.

Ms. Lisa Cole, Director of Data Analytics, highlighted data from the Fall 2019 end of term enrollment report.

Data Point Discussion – Part-Time Students.

Ms. Cole presented on data pertinent to our part-time students, with a focus on how part-time students pay for college.

Proposed Revisions to Board Policy 09.14 – *College Keys* and Policy 11.27 – *Photo ID System, College Photo ID Cards and Portraits for Employee Directory.*

Trustees heard a recommendation from Ms. Jean Anne Grunloh, Senior Executive to the President, for proposed revisions to Board Policy 09.14 – *College Keys* and Policy 11.27 – *Photo ID System, College Photo ID Cards and Portraits for Employee Directory*. Ms. Grunloh said the administration has plans underway to convert to the use of electronic proximity cards, instead of keys, for employee access to building exterior doors outside of normal business hours by July 1, 2020. She said staff will continue to utilize keys for access to doors inside a building (e.g. entry to classrooms, labs, offices, etc.) but proximity cards will be the only method of entry from the exterior of all campus buildings outside of normal business hours for the majority of staff.

Trustees reviewed details of the proposed changes which were submitted as first reading and will be brought to the Board for approval during the March 2020 regular Board meeting.

Proposed Revisions to Board Policy 05.04.04 - Work Week.

Ms. Grunloh presented on proposed revisions to Board Policy 05.04.04 – *Work Week*.

Trustees reviewed details of the proposed changes which were submitted as first reading and will be brought to the Board for approval during the March 2020 regular Board meeting.

Proposed Adoption of Board Policy 10.39 – Employee Reimbursement for Non-Travel Expenses.

Ms. Grunloh submitted a recommendation for the Board to adopt Policy 10.39 – *Employee Reimbursement for Non-Travel Expenses*. Trustees learned that recommended language addresses employee reimbursement for non-travel expenses and aligns with Public Act 100-1094, which amended the Illinois Wage Payment and Collection Act. Ms. Grunloh said with recent amendments to Public Act 100-1094, Illinois employers must reimburse employees for “all necessary expenditures” incurred within the employee’s scope of employment and directly related to services performed for the employer. The Act defines “necessary expenditures” as all reasonable expenditures or losses required of the employee in the discharge of employment duties that inure to the primary benefit of the employer. Reimbursement for travel, meal and lodging expenses is addressed separately in Policies 10.34 through 10.34.05.

Trustees reviewed details of the proposed changes which were submitted as first reading and will be brought to the Board for approval during the March 2020 regular Board meeting.

Calendar of Events.

Trustees received a calendar of upcoming events.

Correspondence.

Trustee reviewed two items of correspondence.

Action Items.

Approval of Planned Retirement Requests.

Trustees heard a recommendation from Dr. Bullock for the Board to approve participation in the College’s planned retirement program for 14 employees including nine faculty members, two administrators, one supervisory staff member and two support staff. Dr. Bullock said these employees have been advised via oral and written communication that the Planned Retirement Program is not a four-year employment contract and their request must adhere to current Board Policy 05.22. Trustees reviewed the names and job positions of the employees requesting acceptance into the College’s planned retirement program.

Trustee Storm moved and Trustee Sullivan seconded to approve as presented participation in the College’s planned retirement program for the following 14 employees:

Faculty (by seniority)	Effective Date
Salisa Hortenstine Olmsted	December 31, 2024
Lara Bacino Althaus	December 31, 2023
Iffat Ali	August 15, 2024
Scott Rhine	August 30, 2024
Emily Hartke	November 18, 2024
Jodi Birdwell	September 1, 2024
Gary Lindley	August 15, 2024
Neal Haarman	August 15, 2024
Anthony Reinhart	August 15, 2024

Administration (by seniority)	Effective Date
Jon Althaus	June 30, 2022
Jon Van Dyke	June 30, 2024

Supervisory (by seniority)	Effective Date
Chad Smith	April 30, 2024

Support (by seniority)	Effective Date
Gary Branson	December 31, 2024
Lisa Madlem	December 20, 2024

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Approval of Proposed Revisions to Board Policy 05.20 – *Holidays and Summer Work Week.*

Trustees reviewed a memorandum from Ms. Grunloh regarding proposed revisions to the above-referenced policy.

Dr. Bullock said proposed revisions were submitted as first reading in January and since that time the administration has received no additional requests for changes.

Trustee Sullivan moved and Trustee Curtis seconded to approve as presented proposed revisions to Board Policy 05.20 – *Holidays and Summer Work Week.*

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.
Motion carried.

Approval of Proposed Revisions to Board Policies 11.04. – Harassment and 11.04.01 – Sexual Harassment and Sex Discrimination.

Trustees reviewed a memorandum from Ms. Grunloh regarding proposed revisions to the above-referenced policies.

Dr. Bullock said proposed revisions were submitted as first reading in January and since that time the administration has received no additional requests for changes.

Trustee Cadwell moved and Trustee Wright seconded to approve as presented proposed revisions to Board Policies 11.04. – *Harassment* and 11.04.01 – *Sexual Harassment and Sex Discrimination*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Acceptance of Reporting of December 2019 Financial Statements.

Trustees reviewed the December 2019 Financial Statements and a memorandum from Ms. Madge Shoot, Comptroller, highlighting variances for the statements. Trustees also reviewed corresponding monthly financial spreadsheets which provide a summary of all operational expenditures year to date as compared to budgeted amounts, a salary and benefits summary with FY 2020 projected final spending levels, and year to date spending through December 2019 for the College's other funds (Funds 3, 4, 5, 6, 11 and 12). Ms. Shoot highlighted significant variances on the spreadsheets.

Trustee Storm moved and Trustee Sullivan seconded to approve as presented the December 2019 Financial Statements.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Approval of Recipients for the Following Awards:

- Distinguished Service Award;
- Alumnus Achievement Award;

- Retiree Wall of Fame Inductees;**
- Pacesetter Award.**

Trustees reviewed a recommendation from Ms. Christi Donsbach, Executive Director for College Advancement, and Ms. Amanda Tucker, Alumni Engagement & Special Events Coordinator, for the naming of recipients for the above four awards. Dr. Bullock requested the Board approve the naming of these award recipients as presented.

Trustee Curtis moved and Trustee Wright seconded to approve the naming of the following 2020 award recipients:

- Ms. Debbie Benefiel for the Distinguished Service Award;
- Mr. Wesley Wise For the Alumnus Achievement Award;
- Ms. Linda Ruholl, Ms. Sandra Gourley, and Mr. Wallace Taylor as Retiree Wall of Fame Inductees; and
- Ms. Danelle Jackson for the Pacesetter Award.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Acceptance of ICCB Transitional Instruction Math and English Pilot Grant Award.

Mr. Jon Althaus, Vice President for Academic Services, presented to the Board a recommendation to accept a \$15,000 grant award from ICCB. Mr. Althaus said this funding will allow the College to continue its support of transitional math and English coursework.

Trustee Sullivan moved and Trustee Curtis seconded to accept as presented an ICCB Transitional Instruction Math and English Pilot Grant award in the amount of \$15,000.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Approval of Contract Renewal for Audit Services.

Trustees reviewed a recommendation from Ms. Shoot for the Board to extend the contract with Kemper CPA Group for an additional three years as the College's contracted independent audit firm. Trustees reviewed details of the proposed contract renewal, with renewal rates of \$46,000 for fiscal year 2020, \$46,900 for fiscal year 2021, and \$47,800 for fiscal year 2022. Dr. Bullock said that per Board Policy 02.14, an audit firm shall be selected for up to a three

year audit cycle and an auditing firm may perform this service for no more than two consecutive cycles, after which the auditing firm will be ineligible for consideration for the next cycle. He said Kemper CPA was hired as our independent audit firm in 2017 and they have completed their first three-year cycle.

Trustee Storm moved and Trustee Cadwell seconded to approve as presented a three-year contract extension for Kemper CPA Group of Mattoon to be the College's independent audit firm for fiscal years 2020, 2021 and 2022.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Approval of Government Telecommunications Consortium Contract.

Trustees reviewed a recommendation from Ms. Shoot for the Board to renew the Government Telecommunications Consortium Contract with local law enforcement partners Coles County, City of Charleston, City of Mattoon, and Eastern Illinois University. Trustees reviewed details of proposed contract and the original consortium agreement. Dr. Bullock said Lake Land College joined this consortium in 2018 when these partnering agencies identified the need to replace the county-wide leased copper network with our own point-to-point network. Trustees learned the new agreement's key language change will allow the Coles County Master Service Provider the authority to make budgeted purchases up to \$10,000 without seeking consortium board approval. Any purchase over \$10,000 will require approval by the consortium board.

Trustee Walk moved and Trustee Wright seconded to accept as presented a new Master Agreement with the Government Telecommunications Consortium that includes local law enforcement partners Coles County, City of Charleston, City of Mattoon, and Eastern Illinois University.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Approval of Amended Constitution for Laker Christian Fellowship Student Club.

Trustees reviewed a recommendation from the Student Government Association (SGA) and Ms. Valerie Lynch, Director Student Life, for the Board to approve changing the name of the student club SWAT or Servants with a Testimony to the Laker Christian Fellowship student club and approve the addition of annual dues for this club. Trustees learned that this club's

request to change their name from the SWAT Club to the Laker Christian Fellowship Club was based upon their concern that SWAT caused confusion for potential members and they wanted to change their name to one that more clearly advertises the nature of the club. The Board of Trustees had previously approved the original constitution for this club in which no dues were charged. However, the club is requesting the addition of \$5 annually in dues from club members so that they may also receive additional funding from SGA.

Student Trustee Kile moved and Trustee Storm seconded to approve as presented the amended constitution for the Laker Christian Fellowship student club and approve the addition of annual dues for this club.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Approval of Termination of Sub-Lease Agreement with CEFS.

Trustees heard from Dr. Jim Hull, Vice President for Workforce Solutions and Community Education, regarding the request from CEFS to terminate their sublease agreement with the College one quarter early. Trustees reviewed the original sublease agreement. Dr. Hull said the administration had notified CEFS of plans for the College to no longer occupy the space at the Workforce Development Center, which they sublease, by June 30, 2021. Trustees learned CEFS has since found new space to lease as of April 1, 2020, and approval of their request for early lease termination with the College will ensure CEFS can provide uninterrupted service to students.

Trustee Cadwell moved and Trustee Walk seconded to approve the request from LWIA/CEFS Economic Opportunity Corporation to terminate their sublease agreement with Lake Land College effective March 31, 2020.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Approval of Resolution No. 0220-014 – Resolution providing for the issue of not to exceed \$12,500,000 General Obligation Community College Bonds, Series 2020, for the purpose of paying claims against the Community College District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Dr. Bullock requested that the Board approved the above-referenced Resolution. He said this is the final step required by the Board for the issuance of up to \$12,500,000 in bonds to fund the Workforce & Community Education Building, Neal Hall Renovation, expansion of solar energy on campus and the Technology Refresh Project. He also said that upon Board approval of this final Resolution, the College will conduct a bond sale on February 25, 2020.

Trustee Sullivan moved and Trustee Cadwell seconded to approve as presented Resolution No. 0220-014 – a Resolution providing for the issue of not to exceed \$12,500,000 General Obligation Community College Bonds, Series 2020, for the purpose of paying claims against the Community College District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Approval of Bid for Forklifts for Warehousing Educational Program at Southwestern Correctional Center.

Trustees heard a request from Dr. Jim Hull for the Board to award a bid to Forklifts of St. Louis for the purchase of two forklifts for the warehousing educational program at the Southwestern Correctional Center. Trustees reviewed the bid tabulation sheet for which two bids were received. Dr. Hull said that due to the inability for the lowest bidder, Technology International, Inc. of Lake Mary, Florida, to deliver the forklift until sometime in FY 2021, he was recommending that the bid be awarded to Forklifts of St. Louis who will be able to deliver prior to the end of this fiscal year. Trustees learned that Forklifts of St. Louis is in close proximity to the Southwestern Correctional Center and will be able to provide service and maintenance quickly while the competing bidder is located in Florida. Trustees also learned that the cost of this purchase will be covered by DOC via grant funds available to the College through DOC.

Trustee Storm moved and Trustee Walk seconded to approve the bid from Forklifts of St. Louis, St. Louis, Missouri, in the amount of \$68,539 for the purchase of two forklifts to be used in the warehousing program at Southwestern Correctional Center.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Approval of Human Resources Report as Discussed in Closed Session.

Trustees reviewed the Human Resources Report. Dr. Bullock requested the Board approve the report as presented and he highlighted a few of the personnel recommendations.

Trustee Curtis motioned and Trustee Wright seconded to approve as presented the following Human Resources Report.

The following employees are recommended for FMLA leave. Board policy 05.14.12.

Barker, Danielle	FMLA	11/06/2019-06/30/2020
Miller, Tara	FMLA (Intermittent)	01/07/2020-08/07/2020
Taylor, Debra	FMLA	02/03/2020-04/17/2020

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Part-time		
Beliz, Jenny	IEL Instructor Primary Position is Adj Faculty Humanities	01/13/2020
Cather, Darci	Adjunct Faculty Humanities Division Primary Position is Dean of Guided Pathways	01/13/2020
Earnst, Cassie	Allied Health LPN Clinical Instructor Primary Position is Allied Health BNA CIn Instr	01/10/2020
Gentry, Maria	Tutor-Disability Services - Student Primary Position is Tutor - Student Lrng Asst	01/13/2020
Gentry, Maria	Tutor-Student Community Education Primary Position is Tutor - Student Lrng Asst	01/13/2020
Godinez, Julio	Adjunct Faculty Social Science Primary Position is Baseball Coach	01/13/2020
McConkey, Ashlan	Career Services Assistant Primary Position is CWS Career Services	01/15/2020
Porter, Cassandra	Allied Health LPN Substitute Instructor Primary Position is Nursing Instructor	01/17/2020
Powers, Gregory	CBI Non-credit Instructor Primary Position is Speech Comm Instr	06/01/2020
Satterfield, Ryan	Tutor-Disability Services - Bachelor Primary Position is Adj Faculty Technology	01/21/2020
Satterfield, Ryan	Tutor - Bachelor's Community Education Primary Position is Adj Faculty Technology	01/21/2020
Satterfield, Ryan	Tutor - Bachelor's Degree - Learning Asst Primary Position is Adj Faculty Technology	01/21/2020
Zeller, Nicole	Allied Health LPN Substitute Instructor Primary Position is Nursing Instructor	01/17/2020
Part-time - Grant Funded		
Gentry, Maria	Tutor-Student Carl Perkins	01/13/2020

Satterfield, Ryan	Primary Position is Tutor - Student Lrng Asst Tutor - Bachelor's Carl Perkins Primary Position is Adj Faculty Technology	01/21/2020
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End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Part-time		
Hacker, Aaron	Adjunct faculty DOC	01/03/2020
Miller, Candace	Cheer Sponsor	10/20/2019

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Unpaid Volunteer		
Gardner, Michelle	Assistant Softball Coach Unpaid Volunteer	01/13/2020
Hale, Tori	Dual Credit Instructor	01/27/2020
Lovell-Hayes, Nicole	Auxiliary Services Volunteer	01/28/2020
Murphy, Alan	Athletic Internship Unpaid	01/16/2020
Murray, Tyson	Athletic Internship Unpaid	01/13/2020
Smith, Rebekah	Dual Credit Instructor	01/09/2020

Full-time - Grant Funded

Adams, Trisha	Corr Office Asst- Murphysboro Life Skills	01/27/2020
Bantrup, Vicki	Correctional Office Assistant-Dixon CC	01/27/2020
Hampton, Tanya	Correctional Cosmetology Instr-Dixon CC	01/06/2020
Jackson, Kaitlin	Administrative Assistant to TRIO	03/30/2020
McCullum, William	Associate Dean of Correctional Programs- Illinois River CC	02/11/2020
Nau, Jessica	Corr Comm Custodial Instr-Joliet Treatment	01/27/2020
Saathoff, Sara	Correctional Office Asst-Graham CC	02/11/2020
Smith, Miranda	Correctional Horticulture Instr-IYC St. Charles	01/27/2020
Vancil, Jami	Correctional Office Asst-Pinckneyville CC	01/28/2020

Part-time

Dennis, Tracy	Adjunct Faculty Social Science	01/14/2020
Gentry, Maria	Tutor - Student Learning Assistance	01/13/2020
Graver, Emily	Fitness Center Specialist	01/14/2020
Matusik, Morgan	IDOT QMTP Lab Assistant	01/14/2020
Maxey, Sara	Tutor - Student Learning Assistance	01/27/2020
Meeker, Allison	Dual Credit Coordinator	01/27/2020
Probst, Rachel	Bookstore Rush Worker	01/13/2020
Rehmel, Michael	Adjunct Faculty Technology	01/13/2020
Reynolds, Makenzie	Internship & Employment Coordinator	01/06/2020

Part-time - Grant Funded

Brummet, Brenton	Perkins Student Worker - Business	01/24/2020
Figueroa, Chaskiesha	Pathways Classroom Assistant	01/21/2020
Lapington, Kyle	Adjunct DOC College Funded Instructor	01/13/2020
Stirrett, Breanna	Adjunct DOC College Funded Instructor	01/13/2020
Weiler, Lysnie	Adjunct DOC College Funded Instructor	01/13/2020

College Work Studys

McClenahan, Chavala	College Work Study - Counseling	01/14/2020
Noel, Melaina	College Work Study - Bookstore	01/02/2020
Parsons, Riley	College Work Study - Bookstore	01/02/2020
Rothrock, Brett	College Work Study - Business	01/14/2020

Terminations/Resignations

The following employees are terminating employment

	Position	Effective Date
Unpaid Volunteer		
Hoelscher, Alex	Asst Baseball Coach Volunteer	05/10/2019
Jimenez, Cameron	Asst Baseball Coach Volunteer	12/01/2019
Lance, Samuel	Asst Softball Coach Unpaid	12/01/2019
Porter, Amory	Asst Softball Coach Unpaid	08/01/2018
Spisok, Leighton	Peer to Peer - Business	12/06/2019

Full-time

Harrington, Elizabeth	Adm Asst Dean Correctional Programs	02/14/2020
Miller, Tara	Corr Office Assistant – Lincoln CC	02/17/2020

Part-time

Bridges, Carrie	Adj Faculty Business	12/16/2018
Calderini, Chris	Adj Doc College Funded Instr	12/16/2018
Garretson, Deborah	Print Shop Technician Assist	01/17/2020
Gorenz, Nicholas	Commercial Driver Training Instr	11/17/2019
Henderson, Savanna	Marketing & PR Intern	01/06/2020
Huddleston, Carla	Adj Faculty Business	12/15/2019
Keplar, Vera	Non-Credit Instructor	04/03/2019
Lockhart, Haley	Athletic Trainer	11/03/2019
Mayberry, Jeffrey	Adj Doc College Funded Instr	05/19/2019
Phillips, Molly	Special Needs Note Taker	12/15/2019
Plummer, Robert	Allied Health EMS Adjunct Faculty	05/19/2019
Vaught, Marjane	Adj Faculty Social Science	12/15/2019

College Work Studys

Beeler, Kaylene	College Work Study - Counseling	12/23/2019
Ervin, Anika	College Work Study - Printshop	12/29/2019
Rothrock, Brett	College Work Study - Business	01/14/2020
Slaughter, Jenna	College Work Study - Counseling	12/23/2019

Transfers/Promotions

The following employees are recommended for a change in position

	Position	Effective Date
Full-time		
Niemerg, Kellie	Director of Effingham Education Centers Transferring From: Financial Aid Loan Specialist	03/01/2020

Part-time - Grant Funded

Verdin, Brandy	TRIO SSS Enrollment Assistant Transferring From TRIO SSS Student Assistant	01/02/2020
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There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

Other Business. (Non-action)

There was no additional discussion.

Adjournment.

Trustee Storm moved and Trustee Wright seconded to adjourn the meeting of the Lake Land College Board of Trustees at 7:28 p.m.

Motion carried with unanimous voice vote approval.

Approved by:

/s/Ms. Doris Reynolds, Board Chair

/s/Mr. Gary Cadwell, Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.

https://www.lakelandcollege.edu/col/board_minutes/